

**INTERNATIONAL UNDERGRADUATE  
ADMISSIONS**  
for  
**International Diplomatic Scholarship (IDS) Program**  
**(ACADEMIC YEAR 2015 Fall)**

<http://International.hufs.ac.kr>



# COME TO HUFS MEET THE WORLD

## The University

Hankuk University of Foreign Studies(HUFS) is a leading global institution established in 1954. As 'Hankuk' (meaning 'Korea' in Korean Language) implies, it is recognized as the best university not only in Korea, but also in the world for foreign languages and area studies.

The mission of the university is to develop creative experts with a global mindset on the international stage, who can contribute to world peace and exchange of cultures

HUFS teaches 45 major languages of Asia, Europe, Middle East, Africa and other regions of the world. Combined with studies in the humanities and social sciences, HUFS produces global leaders equipped with both professional knowledge and excellent language skills.

## HUFS Profiles & Rankings

- \* Campus: Seoul Campus, Global Campus
- \* Colleges: 17 Colleges and 74 Departments
- \* International Exchanges with 415 universities
- \* Number of Undergraduate Students: 23,935
- \* Number of International Students: 1,364
- \* 45 Foreign Language Education
- \* IEQAS (International Education Quality Assurance System) Accreditation

## QS World University Rankings(2013)

- Best in Korea, World's TOP 29 for Modern Languages(2014)
- TOP 5 in Korea for Arts & Humanities
- TOP 10 in Korea for Social Sciences & Management
- Ranked 1st in Korea without a Medical School
- Ranked 5th in Asia for Outbound Exchange
- Ranked 8th in Asia for Inbound Exchange



# UNDERGRADUATE MAJORS

- As of December 2014

SEOUL Campus		GLOBAL Campus	
<b>College of English</b>	English Division	<b>College of Humanities</b>	Philosophy
<b>College of Chinese</b>	Chinese Language and Culture		History
	Chinese Foreign Affairs and Commerce		Linguistics and Cognitive Science
<b>College of Japanese</b>	Japanese Language and Culture		English Interpretation & Translation
	Integrated Japanese Studies		German Interpretation & Translation
	French		Spanish Interpretation & Translation
	German		Italian Interpretation & Translation
	Russian	<b>College of Interpretation and Translation</b>	Chinese Interpretation & Translation
	Spanish		Tagalog Interpretation & Translation
<b>College of Oriental Languages</b>	Indic		Thai Interpretation and Translation
	Indo-European		Arabic Interpretation & Translation
	Malay-Indonesian		Malay-Indonesian Interpretation & Translation
	Arabic		Polish
	Thai	<b>College of Central and East European Studies</b>	Romanian
	Vietnamese		Czech and Slovak Studies
<b>College of Oriental Languages</b>	Hindi		Hungarian
	Turkish and Azerbaijani		South Slavic Studies
	Persian		Ukrainian Studies
	Mongolian		French Studies
	Political Science and Diplomacy		Brazilian Studies
<b>College of Social Sciences</b>	Public Administration	<b>College of International and Area Studies</b>	Greek and Bulgarian Studies
	Media Communication Division		Indian Studies
			Central Asian Studies
<b>College of Business and Economics</b>	International Economics and Law		African Studies
	Economics		European Studies
<b>College of Business Administration</b>	Business Administration		Latin Studies
	English Education*	<b>College of Economics and Business</b>	International Sports and Leisure
	French Education*		International Finance
	German Education*		Management Information Systems
	Korean Education*		Mathematics
<b>Division of International Studies</b>	International Studies	<b>College of Natural Sciences</b>	Statistics
			Elementary Physical
			Environmental Science
			Bio-science and Biotechnology
			Chemistry
			Division of Computer and Electronic Systems Engineering
		<b>College of Engineering</b>	Information Communications
			Engineering
			Electronics Engineering
			Industrial and Management Engineering

-Interdisciplinary major (Seoul) open to international students from the second year - *Teaching Korean as a Foreign Language*

**English Track :** College of English  
 College of Business Administration  
 Department of International Trade and Law  
 International Studies

- Any change of majors may be newly updated in September, 2014

-Interdisciplinary major(Global) open to international students from the second year - **Global Division of Information Technology**

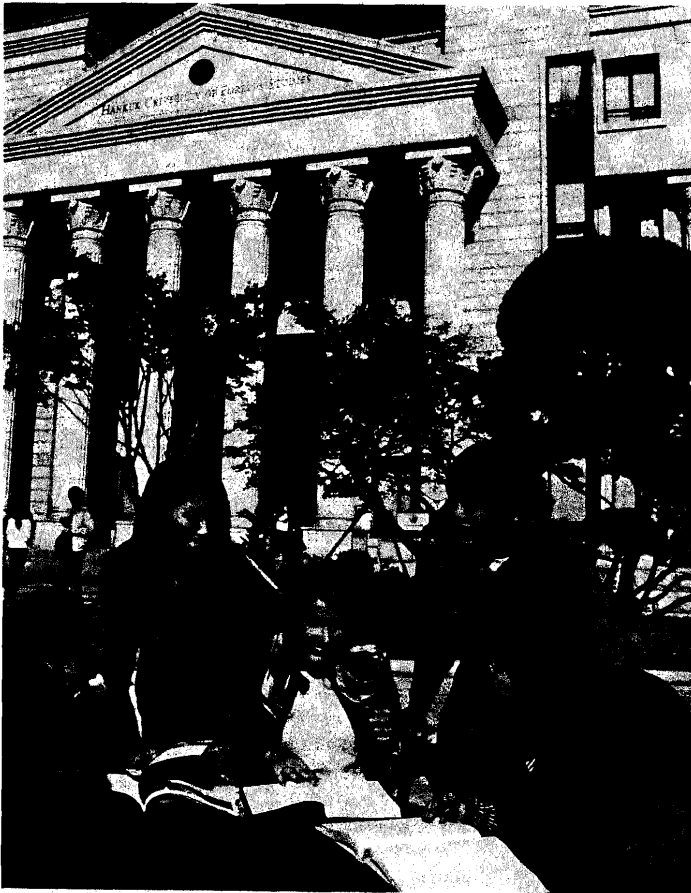
- **English Track:** Korean Studies, International Sports and Leisure,  
 - Any change of majors may be newly updated in December, 2014

\* Only a limited number of international students to be accepted (Department quotas may apply)

# WHEN TO APPLY

Term	Events	Regular Decision
2015 Fall	Application Period	March 23- April 24, 2015
	Announcement of Document Evaluation Results	June, 2015
	Test Interview	July, 2015
	Admission Notification	July, 2015
	Registration	August, 2015

*As this schedule is subject to change without prior notice, we recommend students periodically visit our website (<http://international.hufs.ac.kr>) to stay informed of any updates.*



## ● Evaluation Criteria

Several criteria are taken into account for the admission of international applicants to our undergraduate program.

Evaluation Criteria			Total
Events	Paper Evaluation & Interview	Language Proficiency	
Score	80	20	100

## ● Interview

The faculty of each undergraduate program evaluates applicants who meet the minimum language requirement in English and interviews will be granted to applicants as after evaluation of a submitted application.

On-site or Skype interview may be required for all successful applicants who have passed the paper evaluation.

## ● Korean Language Proficiency Test

Those who have not submitted the official Korean language proficiency score should take a language test. This test serves to evaluate the applicant's level of proficiency in Korean and will take place on the same day as the personal interview.

Students who have passed our language test and successfully gained admission to HUFS are required to submit the official TOPIK score within one year after their degree program starts.

## @Exemptions for English Proficiency

The English language proficiency requirement is waived for:

- Applicants whose native language is English
- Applicants who have completed at least **two** years of full time academic study in any official English speaking country and will be awarded a bachelor's degree within two years. If students have been residing outside of the English speaking country since earning a degree for more than 2 years, they will be required to submit the TOEFL score.

# HOW TO APPLY

## 1. Check admission requirements

Go to <http://international.hufs.ac.kr>>Admissions to see further details on entry standards

### Minimum Entry Requirements

#### ●Nationality& Academic Requirements

##### - Freshman Admission

Qualification	Academic Requirements
An applicant with non-Korean nationality and both parents also having non-Korean nationality	Completed primary and secondary schools either in or outside Korea

*\*Overseas Koreans or Koreans with dual citizenship are **not** considered as international students.*

*\* All admission inquiries for those who do not meet our international admission requirements should be directed to our admission office (<http://adms.hufs.ac.kr>)*

##### - Transfer Admission

University Enrollment (Graduation)	Course Fulfillment
2 or 3-year college graduate	Junior college degree
At least 1-year enrollment in a 4-year university	Completed successfully at least 1/4 of curriculum in a 4-year university

*Transfer applicants should satisfy all qualifications for Freshman admission*

#### ●Language Proficiency

Korean Track	English Track
TOPIK Level 3 or above (All majors)	TOEFL IBT 80 or above IELTS 5.5 or above -International Studies - College of Business - College of English - International Trade & Law - Korean Studies - International Sports & Leisure

*All students who apply to College of Business, English and Dept. of International Trade & Law, Computer Science and engineering, Korean studies without any TOPIK score should demonstrate proficiency in English language by submitting any of the official test scores mentioned above.*

#### ●GPA from the previously attended school

More than a B average (80/100)

## 2. Complete application

Please be sure that you have all the information you need and have everything prepared before starting the application.

## 3. Submit required documents

### A. Website Printout Forms (\_\_\_\_\_)

- Application Checklist
- Printed Application Form
- Letter of Recommendation
- Qualification Assessment Form
- Agreement for Verification of Academic Records
- Financial Certification
- Korean Immigration Entry and Exit Verification Consent Form

### B. Other Documents / Certified Copies

- Letter of Recommendation from the Embassy
- Personal Statement and Study Plan
- Certificate of Graduation or Diploma
- Official High School/College Transcript
- Copies of the Applicant and Both Parents' Passports
- Official Document Indicating Parent-Child Relationship Between the Applicant and His/Her Parents
- Official Certificate of Proficiency in Korean/English

*\* See our website for further details on required documents <http://international.hufs.ac.kr>>> Admissions >> Requirements*

## 4. Confirm your admission to HUFS

Upon successful admission to HUFS, final results will be also available on the website. You are required to confirm it via email response within one month.

# IMPORTANT NOTES

## General Information

- There is no **fixed entrance** quota for any Divisions and Departments except College of Education
- Those who have passed equivalency **exams** for secondary education (e.g. GED in the United States and Canada or the **Self-Learning Exam** in China) are not eligible to matriculate.

## Submitting an application

- All documents should be submitted in Korean or English. And original documents in another **language** should be accompanied by a **notarized** English or Korean translation.
- Completed application **packet** must be in a sealed envelope, and submitted by the embassy. If applicants send their application **packet** by registered mail directly to HUFS, it must be received no **later than** the application deadline and the **recommendation letter** by the embassy should be sent directly from the embassy in a sealed envelope by the deadline as well.
- If any documents are **missing**, application will not be considered.
- Application papers and supporting documents will not be returned. Revisions are not allowed after submission.
- Application fees will be fully waived for IDS program applicants.

## Verification Process

a Applicants may be cordially requested to submit additional documents, **aside** from the required ones, for the **purpose** of verification of school records.

- Applicants are required to **provide** correct contact information of the schools that they attended. The verification of academic records will be **done** on the basis of **such** contact information.

If they are found to be incorrect, the applicants will bear **all** potential disadvantages.

- Matriculation may be rescinded **under** the following conditions:
  - In case an applicant is discovered to have applied through **illegal means** such as **submission** of false or forged materials
  - In case any of the required documents are omitted.

## Admitted Students

- All certified documents **must** be received no **later than** 2015.08.21.
- After passing **all** the admission selection process, candidates need to obtain a Student VISA (D-2) before **entering** into Korea. If candidates are **staying** in Korea while **carrying** D-4 visa, they must apply for a D-2 visa **before** their undergraduate **program officially** starts.
- Apostille certificates or Embassy Certificates for diploma, transcript of academic records for high school and **university/college** for **all** international students who have successfully gained admission to HUFS must be submitted to the office of International Student Services before the day of enrollment.

※Please check our website (<http://international.hufs.ac.kr>) to find more information about Apostille and consular legalization

# LIFE @ HUFS

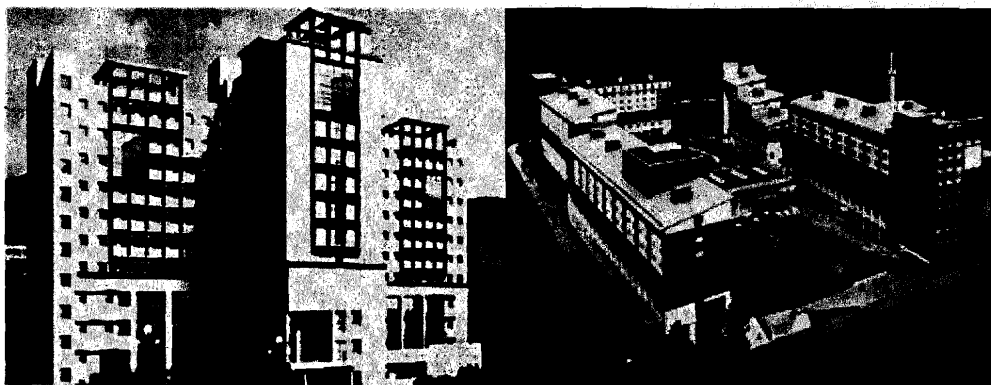
## Housing

Accommodation on campus is available in our on campus **dorm**. Rooms for either two students (doubles) or three students (triples) are available. Double rooms **will** be assigned for international students.

All rooms are air-conditioned and come equipped with **following** items:

- Bed, Desk, Closet, Locker, Telephone, Refrigerator
- Free Internet Access (Lan-line / Wifi)
- Separate Toilet / Bathroom

Utility rooms are equipped with automatic laundry machines and ironing boards.



## International Student Services

The Office of International Student Services (OISS) supports all international students at HUFS by providing advice on immigration, academic resources, career opportunity. OISS also offers various programs which foster interaction between international students and Korean domestic students, and facilitates international students' integration into HUFS campus life.

## Academic Advising

To resolve academic concerns and help international students achieve their academic goals, HWFS offers services to international students:

- Career Development Seminar
- Academic Advising Services in Chinese and English
- Mentoring Program for New International Freshmen

## Health Services

HWFS Health Center is located conveniently on campus to provide affordable and accessible health care services to all students. This center is staffed by practitioners and assistants who can conduct medical consultations in English.

## Cost of Living

As a guide, international students will need between **KRW 8,000,000 and KRW 10,000,000** per year (12 months) to pay for accommodation, food, transport, books, clothing, health services, entertainment, etc., but this can vary according to individual circumstances.

## Housing

A room in a shared house, not including food can cost between KRW 350,000 and KRW 450,000 per month and a rent deposit will be required in most cases. The amount of the deposit varies from KRW 3,000,000 to KRW 10,000,000.

## Estimated Expenses for International Students (for one academic year/2 semesters)

Expenses	Details
<b>Tuition fees</b>	KRW 7,500,000
Seoul Campus (as of 2014)	
<b>Dorm Room</b>	KRW 3,000,000
<b>Board</b>	KRW 3,500,000
<b>Books/Materials</b>	KRW 300,000
<b>Insurance</b>	KRW 200,000
<b>Daily Living Expenses</b>	KRW 3,000,000
Mobile phone, local transportation, clothing and more	
<b>Miscellaneous</b>	KRW 500,000

\*Tuition fees vary depending on the major field of study and are subject to revision each year.

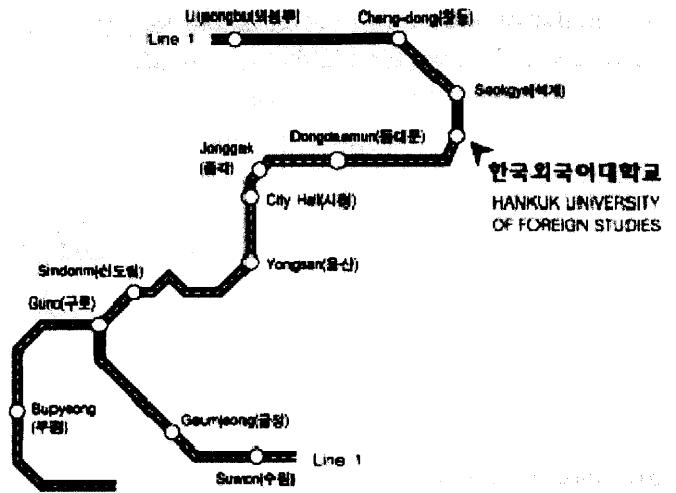
\*Most of the above-mentioned expenses are estimated and will vary upon individual lifestyle and circumstances.

\*Tuition fee will be waived for IDS students.

# GETTING TO HUFFS

Hankuk University of Foreign Studies is located in the eastern part of Seoul, approximately 20 minutes by subway from City Hall

## Seoul Metropolitan Subway Line 1 Hankuk University of Foreign Studies Station



International Diplomatic Scholarship  
International Undergraduate Admission

Mr. Jaehoan JOO  
Ms. Amy KIM

[joj@hufs.ac.kr](mailto:joj@hufs.ac.kr)  
[intluga@hufs.ac.kr](mailto:intluga@hufs.ac.kr)

[facebook.com/hufskorea](https://facebook.com/hufskorea) [twitter.com/studyinkorea](https://twitter.com/studyinkorea)

Office of International Student Services, Rm #102, Historical Archives Bldg. 107 IMUN-F0, Dongdaemun-gu, Seoul, Korea 130-791  
Tel. +82-2-2173-2065-66, 2090 / Fax. +82-2-2173-2877



# 2015 HUFS International Diplomatic Scholarship (HUFS- IDS) Program

## 1. Program Objective

The scholarship **program** is designed to **provide** higher education in Korea for scholars recommended by partner embassies of HUFS to strengthen friendship with **those** nations.

## 2. Host Institution

### Hankuk University of Foreign Studies

Hankuk University of Foreign Studies (HUFS) was established in 1954. In addition to **its focus** on the **theory** and practice of foreign languages, HUFS encourages students to use the language **skills** that they have **acquired** to study the politics, economy, society and culture of each **region** of the world. HUFS is a **specialized university** that educates students to **become** creative experts, international Koreans and independent researchers who will contribute to the development and **exchange** of culture.

## 3. Total Number of Scholarship Winners: up to 2 persons per nation

## 4. Applicable fields for Hankuk University of Foreign Studies

o Available fields : All undergraduate majors of colleges at HUFS (except for Dept of Education and Dept. of Language and Diplomacy)

\* **Find** all available majors at: <http://international.hufs.ac.kr> , <http://www.hufs.ac.kr>

o Available course : Bachelor's **Program only**.

## 5. General Notes for Selection

o Applicants must **be** recommended by a n foreign embassy in Korea.

o National quota: 2 students **from** one country **can** be selected as scholarship students at maximum.

o **Scholars** should possess the below language proficiency:

Korean Track - TOPIK lvl. 3 or higher	English Track - TOEFL 80 or higher
- <b>All Majors (Except English Track Majors)</b> - Obtain TOPIK Level 3 or higher Level 3+ for Freshman Applicants Level 4+ for Transfer applicants - Complete Level 4 or higher in a Korean language institution at a Korean university.	- <b>International Studies, College of Business College of English, Dept. of International Trade &amp; Law, College of English, Korean Studies, International Sports and Leisure, - TOEFL IBT 80 (CBT 213, PBT 550) or higher IELTS 5.5 or above TEPS 550 or above / FLEX 651 or above</b>

*\*AU students who apply withwut a Language proficiency score need to take the Language proficiency test during thew Interview day.*

## 6. Scholarship Details

### o. Duration of scholarship

a. First year student admission: 4 years of undergraduate **study** (8 semesters)

b. Transfer admission:

- **Sophomore** Transfer: 3 years of undergraduate studies (6 semesters)

- Junior Transfer: 2 years of undergraduate studies (4 semesters)

### o. Scholarship Benefits

a. **Scholarship** Period: **same** as the **duration** of scholarship

- **Students** must **maintain** an average GPA of **2.5/4.5** or higher in the previous **semester** to **maintain** the scholarship status

b. Payment:

- Tuition: The application **fee**, admission **fee** and tuition fees will be paid by HUFS

- Housing & **monthly expense**: Should be shouldered by the student or another **organization**

## 7. Application Qualifications

o Both applicant and **his/her** parents must be **citizens** of a foreign country.

o Applicants should be in good health, both mentally and physically, to stay in Korea for a long period of **time**.

o Applicants must be able to support **himself/herself** financially for living **expenses** in Korea for the **duration** of **his/her** studies.

o Applicants should hold a high school diploma.

a. First year admission: students who hold a high school diploma **after** completing or **successfully** graduating from 12 years of **formal** education in or **outside** of Korea.

b. Transfer admission: 2-3 year college graduates or students who have completed at least **1-year** of coursework at a **university**

\* Applicants who are not in possession of the requisite diploma should present the required diploma before **entry**.

o Grade Requirement: Applicant should hold 80 point out of 100 points in average (Or "B" average) in their high school grades

\* Students will be **selected** on the basis of their academic merits preferentially.

## 8. Application & Selection Procedures for 2015

- **Application Submission Period: March 23 ~ April 24, 2015**

**\*Please read all application procedures posted on the website below carefully:**

<http://international.hufs.ac.kr> → Admissions → How to apply

※ Place of document submission

**Office of International Student Services**

**Hankuk University of Foreign Studies**

**270 Imun-Dong, Dongdaemun-Gu, Seoul 130-791, Korea**

- HUFSSelection Interview, final scholarship **winner announcement**: July 2015
- **Entry** to Korea (Dorm Check-in): End of August, **2015**(Details to be announced **later**)
- Orientation: End of August, **2015**(Details to be announced **later**)
- 2015 **Fall** undergraduate course: **Starting** from August 31,2015

9. Selection Criterion

- o AU documents including the transcript, self introduction, study plan, language proficiency (Korean and English), one **letter** of recommendation, research papers and awards etc.

10. Required Documentation (Q - mandatory submission, A - optional submission)

Documents	Required
0. Recommendation <b>Letter(free-format) from</b> the embassy of the <b>applicant's nationality</b>	◎
1. <b>Application Form (Form 1)</b>	◎
2. <b>Personal statement</b> and study plan ( <i>Form 2</i> )	◎
3. Letter of Recommendation <b>from your teacher/professor (Form 3)</b>	◎
4. Financial certification ( <i>Form 4</i> )	◎
5. Agreement for <b>Verification</b> of <b>Academic Records (Form 5)</b>	◎
6. <b>Korean Immigration Entry</b> and Exit <b>Verification</b> Consent Form ( <i>Form 6</i> )	◎
7. <b>Official High School Transcript (Notarized either in Korean or English)</b>	◎
8. <b>Official High School Graduation Certificate (Notarized either in Korean or English)</b>	◎
9. <b>Official Transcript</b> of academic records in a <b>college / university (Transfer Applicants Only)</b>	△
10. <b>Certificate of Current Enrollment</b> in a <b>college/university</b> or Diploma ( <i>Transfer Applicants Only</i> )	△
11. Copy of the <b>Applicant's Passport</b>	◎
12. Copies of <b>Both Parents' Passports</b> (or official documents indicating parents' nationality)	◎
13. <b>Official</b> document indicating <b>parent-child relationship between</b> the applicant and his / her parents	◎
14. <b>Official Certificate of Proficiency</b> in Korean (TOPIK or Certificate of Completion of Korean Language Program)	◎
15. A <b>copy</b> of the applicant's Alien <b>Registration Card (Current foreign residents in Korea only)</b>	△
16. <b>Certificate of Facts Concerning Entry</b> and Exit ( <i>Current foreign residents in Korea only</i> )	
17. <b>Official Certificate of proficiency</b> in <b>English</b> (TOEFL, IELTS)	△
18. <b>Others (record of awards, certificate of qualification, document relating academic proficiency etc)</b>	△

\* Form 1-6 can be downloaded at: <http://international.hufs.ac.kr> → Admissions → Admission Forms

o Important Notes

- Documents should be presented in the original **form**. Documents not in English or Korean must be accompanied by a complete and **accurate** English or Korean translation certified by the **issuing** institution.
- Submitted documents will not be returned to the candidates.
- Incomplete or incorrect documents are subject to rejection by HUFS.  
(Even **after entry** to Korea)
- In case of **submitting** copies or translated copies of original documents (**e.g.** diploma), **applicants** must submit the original to the Korean Embassy (Consulate) to have the copy **notarized** or to the Apostille office in their home country to be certified as a bona **fide** copy of the original.
- **Applicants** who do not hold a diploma may submit a certificate or **letter** of anticipated graduation.

11. Information Session for HUFS IDS Program

- o When: Friday, January 30, 2015 14:00 pm
- o Where: Main Building 109, Seoul Campus
- o Attendees: Embassy staff **member(s)** in charge of educational **affairs**
- o Topics: Introduction of HUFS IDS Program  
Please RSVP to Mr. Joo, Jaehoan (Tel. **02-2173-2066**, Email. **joo\_jaehoan@hufs.ac.kr**) by Friday, **January 23, 2015**

12. For further information, please contact

- o Contact & Mailing **Information** for HUFS  
Mr. **Joo**, Jaehoan/ **Scholarship Program** Coordinator
  - Address: Office of International Student Services, **Hankuk** University of Foreign Studies  
107 Imun-ro, Dongdaemun-gu, Seoul 130-791, Korea
  - Tel: **82-2-2173-2066**
  - Fax: 82-2-2173-2877
  - Email: **joo\_jaehoan@hufs.ac.kr**
  - Website: **http://international.hufs.ac.kr**



# 2015 Fall Admissions Application Checklist

FOR OFFICE USE ONLY

Date : \_\_\_/\_\_\_/\_\_\_  
 Application No. : \_\_\_\_\_  
 Requirements: Yes ( ) No ( )  
 Manager : \_\_\_\_\_

\* Please do not write in the box above

\* Registration will be fully completed when all relevant documents arrive before the deadline.

### Personal Information

Name		Date of Birth		Gender	
Telephone		Nationality		Passport No.	

### Application Information

Application Season	2015 Fall	Year	Freshman ( ) Transfer Sophomore ( ) Transfer Junior ( )
Application Type	International students whose both parents are not citizens of Korea		Application No.
Campus	1 <sup>st</sup> Choice	<input type="radio"/> Seoul Campus <input type="checkbox"/> Global Campus	2 <sup>nd</sup> Choice* <input type="radio"/> Seoul Campus <input type="radio"/> Global Campus
Major			

\* 2<sup>nd</sup> Choice is not Mandatory

### List of Required Documents

Documents	Required	Supplemental	
		Check Yes	Check No
1. <b>Application Form (Form 1)</b>	◎		
2. <b>Personal statement and study plan (1<sup>st</sup> Choice major, Form 2) *</b>	◎		
2-1. <b>Personal statement and study plan (2<sup>nd</sup> Choice major, Form 2)</b>	△		
3. <b>Letter of Recommendation from your teacher/professor (Form 3)</b>	◎		
4. <b>Financial certification (Form 4)</b>	◎		
5. <b>Agreement for Verification of Academic Records (Form 5)</b>	◎		
6. <b>Korean Immigration Entry and Exit Verification Consent Form (Form 6)</b>	◎		
7. <b>Official High School Transcript (Notarized either in Korean or English)</b>	◎		
8. <b>Official High School Graduation Certificate (Notarized either in Korean or English)</b>	◎		
9. <b>Official Transcript of academic records in a college / university (Transfer Applicants Only)</b>	△		
10. <b>Certificate of Current Enrollment in a college/university or Diploma (Transfer Applicants Only)</b>	△		
11. <b>Copy of the Applicant's Passport</b>	◎		
12. <b>Copies of Both Parents' Passports (or official documents indicating parents' nationality)</b>	◎		
13. <b>Official document indicating parent-child relationship between the applicant and his / her parents</b>	◎		
14. <b>Official Certificate of Proficiency in Korean (TOPIK or Certificate of Completion of Korean Language Program)</b>	◎		
15. <b>A copy of the applicant's Alien Registration Card (Current foreign residents in Korea only)</b>	△		
16. <b>Certificate of Facts Concerning Entry and Exit (Current foreign residents in Korea only)</b>	△		
17. <b>Official Certificate of proficiency in English (TOEFL, IELTS)</b>			
18. <b>Proof of application fee payment deposit (Only for students applying offline)</b>	△		
19. <b>Others (record of awards, certificate of qualification, document relating academic proficiency etc)</b>	△		

\* Applicants who applied for 2<sup>nd</sup> Choice MUST submit 2 personal statement and study plan.

I, the undersigned, hereby apply for admission to Hankuk University of Foreign Studies and understand that failure to file the appropriate application may affect my admission status.

Date: \_\_\_/\_\_\_/\_\_\_  
 (Year) (Month) (Date)

Signature: \_\_\_\_\_



# Hankuk University of Foreign Studies

## Form1: International Undergraduate Admission Application(1/2)

For Office Use Only

Date: \_\_\_\_\_

Application Fee Received \_\_\_\_\_

\*When filling in this form, please type or print in English or Korean

\*Complete this form and submit it to:

Office of International Student Services, Hankuk University of Foreign Studies  
107 Imun-ro, Dongdaemun-gu, Seoul, Korea 130-791

• Do not write in the box above

### Admission Information

Admission Semester YEAR \_\_\_\_\_ O Spring O Fall

Application Number \*

Admission Year  Freshman  Transfer - Sophomore  Transfer - Junior

Campus **1<sup>st</sup> Choice** • Seoul Campus  Global Campus **2<sup>nd</sup> Choice\*\*** O Seoul Campus  Global Campus

College **1<sup>st</sup> Choice** **2<sup>nd</sup> Choice**

Department **1<sup>st</sup> Choice** **2<sup>nd</sup> Choice**

\* If you apply **offline (paper application)**, please leave it **blank**

\*\* If you apply for 2<sup>nd</sup> Choice (**not mandatory**), you need to submit **2 personal statement and studyplan**

### Personal Information

Full Name in English: \_\_\_\_\_  
Family / Last (姓) First (名) Middle

Date of Birth: \_\_\_\_\_ Gender:  Male  Female

Nationality: \_\_\_\_\_ Passport Number: \_\_\_\_\_

Mailing Address: \_\_\_\_\_  
\_\_\_\_\_ Zip Code \_\_\_\_\_

Attach  
Color Photo  
(3 \* 4 cm)

Telephone Number: \_\_\_\_\_ Email Address: \_\_\_\_\_ @ \_\_\_\_\_

\* Please provide accurate mail and email addresses to receive notification of admission decision in a timely manner

Are you currently in Korea?  Yes  No

If Yes, provide your mobile phone number: \_\_\_\_\_

If Yes, Which type of visa you are carrying?  D-4  D-2  F-4  F-5  Other ( Please indicate: \_\_\_\_\_ )

### Family(Parents) Information

Father Name: \_\_\_\_\_ Nationality: \_\_\_\_\_ Date of Birth: \_\_\_\_/\_\_\_\_/\_\_\_\_  Deceased

Mother Name: \_\_\_\_\_ Nationality: \_\_\_\_\_ Date of Birth: \_\_\_\_/\_\_\_\_/\_\_\_\_  Deceased

Parents' Marital Status  Married  Divorced  Widowed

### Language Proficiency

Korean  TOPIK (Level: \_\_\_\_\_ )  
 Certificate of Completion from a Korean Language program: (University: \_\_\_\_\_ Level: \_\_\_\_\_ )

English TOEFL  IBT (Score: \_\_\_\_\_ )  CBT (Score: \_\_\_\_\_ )  PBT (Score: \_\_\_\_\_ )  IELTS (Score: \_\_\_\_\_ )

\* Please select one from each category

\* Applicants who do not submit any official certificate of their Korean/English proficiency or do not meet the minimum language requirements must take a Korean/English proficiency test conducted by Hankuk University of Foreign Studies.

### Korean Language Program

Have you been enrolled in a Korean university's Korean language program within the last year?  Yes  No

If Yes, please provide the name of the university?  HURS  Other ( \_\_\_\_\_ )

How long have you been enrolled in the language program? ( \_\_\_\_\_ ) Year ( \_\_\_\_\_ ) Month ~ ( \_\_\_\_\_ ) Year ( \_\_\_\_\_ ) Month



# Hankuk University of Foreign Studies

## Form1: International Undergraduate Admission Application(2/2)

\*When filling in this form, please type or print in English or Korean  
 \*Complete this form and submit it to:  
 Office of International Student Services, Hankuk University of Foreign Studies  
 107 Imun-ro, Dongdaemun-gu, Seoul, Korea 130-791

### Academic / School Information

List all primary and middle schools you have attended in chronological order in English

Names of Schools attended (Primary – Secondary)	Dates Attended (From – To, YYYY/MM/DD)	Duration (Years)	Location (Country)
1 _____	____/____/____ ~ ____/____/____	( ) Years	
2 _____	____/____/____ ~ ____/____/____	( ) Years	
3 _____	____/____/____ ~ ____/____/____	( ) Years	
4 _____	____/____/____ ~ ____/____/____	( ) Years	
5 _____	____/____/____ ~ ____/____/____	( ) Years	
6 _____	____/____/____ ~ ____/____/____	( ) Years	

List all high schools and colleges/universities you have attended in chronological order in English

Names of High Schools	Dates Attended (From – To, YYYY/MM/DD)	Duration (Years)	Location (Country)
1 _____	____/____/____ ~ ____/____/____	( ) Years	
2 _____	____/____/____ ~ ____/____/____	( ) Years	
3 _____	____/____/____ ~ ____/____/____	( ) Years	
Name of College / University (Transfer only)			
1 _____ Major	____/____/____ ~ ____/____/____	( ) Years	
2 _____ Major	____/____/____ ~ ____/____/____	( ) Years	

### Sponsor Information

Personal Sponsor Name: \_\_\_\_\_ Relationship: \_\_\_\_\_ Occupation: \_\_\_\_\_  
 Organization Sponsor Name: \_\_\_\_\_ Office: \_\_\_\_\_ Tel: \_\_\_\_\_

Minimum amount of US\$10,000 should be available in the bank account of you and/or your parents at the time of D-2 visa application. If your sponsor is not your parent or spouse, additional documents may be required.

### Dormitory Application

If I am admitted to Hankuk University of Foreign Studies, I want a room in our on-campus dormitory  Yes  No

I certify that all information I have provided in this application and any supporting documentation is on my own work, accurate and complete. I understand that any untrue, misleading or omitted information may result in my disqualification from further consideration for admission and may cause for the rescinding of any offer of admission, or for discipline, dismissal, or revocation of degree if discovered at a later date.

By applying for admission to Hankuk University of Foreign Studies, I agree that my personal information is collected and retained by the university for educational and administrative purposes in accordance with relevant laws and regulation.

Date: \_\_\_\_\_  
 (Year) (Month) (Date)

Signature: \_\_\_\_\_

## Form 2: Personal Statement & Study Plan

### (자기소개서 및 학업계획서)

\* The personal statement and **study** plan are important parts of your application for admission. The information you **provide** in these statements **will** help us get to **know** who you are and what you hope to accomplish.

\* **Please Type in Korean or English**

#### Admission / Personal Information

Full Name		Date of Birth		Gender	
Phone number		Nationality			

Admission Season		Admission Year	Freshman <input type="checkbox"/> Transfer <input type="checkbox"/> Sophomore <input type="checkbox"/> Junior <input type="checkbox"/>		
Campus / Major	Campus	Seoul <input type="checkbox"/> Global <input type="checkbox"/>	Major		

#### Personal Statement & Study Plan

[Q1] Describe a bit about your background — for **example**, your **family**, community or **school** — and tell us how your world has shaped your goals and aspirations.

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[Q2] Tell us about a **personal** quality, talent, accomplishment, contribution or experience that **is** important to you. What about **this** quality or accomplishment makes you proud and how **does** it relate to the **person** you are?

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[Q3] What **is** your intended major? Discuss how your **interest** in the subject developed and **describe** any experience you have had in the field—such as volunteer work, internships and employment, participation in student organizations and activities—and what you have gained from your involvement in **them**.

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[Additional Comments] If necessary, you may use this space to tell us anything **else** you want us to know that you have not had the opportunity to **describe** elsewhere in the application.

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*I certify that all information I have provided in this application and any supporting documentation is my own work, accurate and complete.*

Date: \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_  
(Year) (Month) (Date)

Signature: \_\_\_\_\_

## Form 3: Letter of Recommendation (추천서)

**To the applicant:** Please fill in your name and the other required information below. In turn, deliver or email this form to the person who will write this letter.

**NOTE:** Request your recommender to seal his or her letter of recommendation in an official envelope and sign across the back flap upon completion. Recommendation letters that are not sealed and signed will **NOT** be accepted.

**Confidential**

Name of Applicant: (Family name) \_\_\_\_\_ (First name) \_\_\_\_\_

Nationality: \_\_\_\_\_ Date of birth (YYYY/MM/DD): \_\_\_\_\_

Desired Major 1<sup>st</sup> Choice : \_\_\_\_\_ 2<sup>nd</sup> Choice : \_\_\_\_\_

**To the referee:** The person named above has applied for international undergraduate admission to Hankuk University of Foreign Studies. We ask for your kind assistance, and would highly appreciate your sincere appraisal of the applicant.

\* *Please type or print clearly using black ink.*

<b>Please assess the applicant's qualities in the evaluation table given below. Rate the applicant from 1 (lowest) to 10 (highest) compared to other students who are/were in the same school year with the applicant.</b>										
Academic Achievement	1	2	3	4	5	6	7	8	9	10
Future Academic Potential	1	2	3	4	5	6	7	8	9	10
Responsibility	1	2	3	4	5	6	7	8	9	10
Independence	1	2	3	4	5	6	7	8	9	10
Creativity Thinking	1	2	3	4	5	6	7	8	9	10
Communication Skills	1	2	3	4	5	6	7	8	9	10
Interpersonal skills	1	2	3	4	5	6	7	8	9	10
Leadership	1	2	3	4	5	6	7	8	9	10

<p>What do you <b>consider</b> to be the applicant's <b>strengths</b>?</p>
<p>How <b>well</b> do you <b>think</b> the applicant has <b>prepared</b> for undergraduate <b>study</b>?</p>
<p><b>Please</b> comment on the <b>applicant's</b> performance record, <b>potential</b>, or personal qualities which <b>you believe would be helpful in</b> considering the <b>applicant's application</b> for the proposed degree <b>program</b>.</p>

Recommender's Name : \_\_\_\_\_ Position or Title : \_\_\_\_\_

School (Institution) : \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_ (zip-code: \_\_\_\_\_)

Tel: \_\_\_\_\_ Fax: \_\_\_\_\_

Signature : \_\_\_\_\_ Date : \_\_\_\_\_

Please return back to the applicant in a sealed **official** envelope and signed **across** the back

We greatly appreciate your **timeliness** regarding this **letter** for your **applicant**.

## Form 4: Financial Certification (재정보증확인서)

\* Please type in Korean or English

### ● Applicant Information

Name : (Family Name / 姓) \_\_\_\_\_ (Given Name / 名) \_\_\_\_\_

Nationality: \_\_\_\_\_ Date of birth (YYYY/MM/DD): \_\_\_\_\_

### ● Sponsor Information

#### Personal Sponsor

Name: (Family Name / 姓) \_\_\_\_\_ (Given name / 名) \_\_\_\_\_

Relationship: \_\_\_\_\_ Occupation \_\_\_\_\_

Address: \_\_\_\_\_

Amount of Sponsorship for a YEAR (US\$): \_\_\_\_\_ Tel.: \_\_\_\_\_

#### Organization Sponsor (Government, Educational Institution or Official Agency)

Name of Organization: \_\_\_\_\_

Department (Division): \_\_\_\_\_

Address: \_\_\_\_\_

Amount of Sponsorship for a YEAR (US\$): \_\_\_\_\_ Tel.: \_\_\_\_\_

#### NOTICE

- You and/or your sponsor are responsible for all educational and living expenses for the entire duration of your study at Hankuk University of Foreign Studies (HUFS).
- If you have an organization sponsor during your study at HUFS, you may attach any evidence of the sponsorship details.
- Minimum amount of US\$10,000 should be available in the bank account of you and/or your sponsor at the time of D-2 visa application.

*I certify that all information on this form is accurate and I and/or my sponsor will be responsible for the tuition fee and living expenses during the entire duration of my study at Hankuk University of Foreign Studies.*

Date: \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_  
(Year) (Month) (Date)

Signature: \_\_\_\_\_



## Form 6: Korean Immigration Entry and Exit Verification Consent Form

### (출입국 사실증명 발급신청에 대한 위임장)

\* Please type in Korean or English

#### Applicant Information

Name : (Family Name / 姓) \_\_\_\_\_ (Given Name / 名) \_\_\_\_\_

Nationality: \_\_\_\_\_ Date of birth (YYYY/MM/DD): \_\_\_\_\_

Passport No.: \_\_\_\_\_ Alien Registration No. \*: \_\_\_\_\_

1<sup>st</sup> Choice Campus: \_\_\_\_\_ 2<sup>nd</sup> Choice Campus : \_\_\_\_\_

College: \_\_\_\_\_ College: \_\_\_\_\_

Major: \_\_\_\_\_ Major: \_\_\_\_\_

\* Current foreign residents in Korea only

#### Questionnaire

Q1. Have you ever been to Korea? Yes ( ) No ( )  
**If you check No to Q1, skip all the questions below:**

Q2. If Q1 is Yes, when was the last visit? From \_\_\_\_/\_\_\_\_/\_\_\_\_ To \_\_\_\_/\_\_\_\_/\_\_\_\_  
(MM) (MM)

Q3. What was the purpose of the visit? Travel ( ) Study ( ) Other ( )

Q4. Have you ever been issued an alien registration card by an immigration office in Korea? Yes ( ) No ( )

Q5. Are you currently holding a valid Korean visa? Yes ( ) No ( )

Q6. If Q4 is Yes, please indicate the type of visa D-4 ( ) D-2 ( ) F-2 ( ) Other ( )  
 If Other, please indicate: \_\_\_\_\_

#### Required Signature

*I have applied to **Hankuk** University of Foreign Studies (HUFS) in Korea and I have been informed by HUFS that this given information will be used solely for the **purpose** of international admission.*

*I hereby grant permission to **Hankuk** University of Foreign Studies to use my **personal** data to **inquire** and obtain my **entry** and **exit** records **from** an immigration office in Korea.*

Date: \_\_\_\_ / \_\_\_\_ / \_\_\_\_  
(Year) (Month) (Date)

Signature: \_\_\_\_\_